



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

08 September 2025

DIVISION MEMORANDUM

No. 480, s. 2025

ADDENDUM AND CORRIGENDUM TO DM 475 s. 2025
"POST PLANNING ACTIVITIES FOR THE FINALIZATION OF FY 2026
DIVISION WORK AND FINANCIAL PLAN"

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- Schools Governance and Operations Division (SGOD)
Education Program Supervisors
OSDS Section/Unit Heads
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Please be informed that the Post Planning Activities for the Finalization of FY 2026 Division Work and Financial Plan will be held at Hotel Tugos, 11 Naguilian Rd, Quezon Hill Proper, Baguio City, Benguet.
2. The following participants will be replaced as follows:

Original Participant	Replacement Participant
Wilson T. Ojales Principal IV, Balayan NHS	Julius A. Villavicencio Principal IV, Gov. Feliciano Leviste MNHS
Remelyn N. Manumbale AO IV, Cash Section	Emer Kristel M. Romero Administrative Assistant II, Cash Section

3. Mr. John Albert L. Tiquis, Engineer III is expected to attend the said activity as additional participant.
4. Other details stipulated in DM 475 s. 2025 remain in effect.
5. Immediate and wide dissemination of this memorandum is desired.

MARITES A. IBANEZ, CESO V
Schools Division Superintendent



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Enc. As Stated

Reference: DepEd Order No. 11 s. 2021

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

AUD/ ADDENDUM AND CORRIGENDUM TO DM 475 s. 2025 "POST PLANNING ACTIVITIES FOR THE FINALIZATION OF FY 2026 DIVISION WORK AND FINANCIAL PLAN"/S2-111603/09-08-2025